

Kindergarten opening hours, bringing and picking up children, illness and holidays



OPENING HOURS

Kindergartens are normally open from 7.30am to 4.30am. Some kindergartens have extended opening hours. The applicable kindergarten will inform you about their opening hours. You decide how many hours your child will attend the kindergarten every day.

The kindergarten often has excursions, singing sessions, language and play groups, and other activities in the morning. Inform the kindergarten if you will be arriving later in the day. The staff will then know whether they should wait for your child or to go ahead and start the day's activities.

BRINGING AND PICKING UP YOUR CHILD FROM KINDERGARTEN

Inform the staff when you arrive at the kindergarten, so your child can be properly greeted. In addition, speak to the staff when you pick up your child and inform them when you are leaving the kindergarten. This is important for your child's safety and for exchanging information about the child.

It is important to inform the kindergarten if anyone other than you will be picking up your child. The kindergarten will then be able to prepare your child. The kindergarten is not allowed to let children leave with anyone else unless agreed in advance, even if the child recognises the person.





HOLIDAYS AND DAYS OFF

There are four fee-free weeks per annum. This includes five planning days, which are days off for the children. The other three weeks are taken as holidays.

Some kindergartens are open the whole summer while others are closed for two-three weeks for holidays. Kindergartens will often ask the parents to let them know when their child will be taking a summer holiday. Once holidays have been set for a child, they cannot attend kindergarten during that period.

If your child will be taking holidays beyond those which have been agreed, you must inform the kindergarten. Kindergartens are closed on Sundays/public holidays and 17th May. Many kindergartens ask parents if their child will be taking time off in connection with Christmas, Easter and school autumn and spring half-term holidays. This is done to obtain an overview of how many children will be attending kindergarten, so they can plan the number of staff they will need.

ILLNESS

If your child's overall health condition is reduced, he or she must stay at home. A reduced health condition may include abnormal tiredness, nausea, laxity or a poor appetite. Children who are vomiting and have diarrhoea must stay at home for two days after the symptoms have disappeared, even if they are fever free.

The most important reason for keeping children at home is to prevent the spread of infection at kindergartens. Children also need extra care during illness and kindergartens do not have the capacity to assign one member of staff to take care of a sick child.

You must telephone the kindergarten to inform them when your child is ill. This is particularly important if he/she has an illness that may infect others.

MEDICATION

Sometimes a child needs medication to recover from an illness. Parents are generally responsible for ensuring that medication is given properly and at the right time according to what the doctor has prescribed. The kindergarten cannot be ordered to give medication, but will normally assist with giving medication after illness. This must be arranged with the kindergarten.

Some children need medication daily due to chronic illness. If the kindergarten is to give such medication, it must be specifically agreed. Should this apply, the staff must be trained in the necessary medication procedures.



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